
Mission

To maintain an open line of communication with law enforcement, victims and witnesses, and to assure that all parties involved in the prosecution and public defense of felony cases are available and present for trial, pretrial conference and dispositions.

Business Strategy

Witness Management is responsible for ensuring attendance of all witnesses, victims and law enforcement officers under subpoena for trial on all felony cases. The witness coordinator keeps in contact with the witnesses by telephone as well as by mail. This is done to ensure that the witnesses are well informed on the status of the case so that they do not appear unnecessarily for court. The coordinator is also responsible for making all travel arrangements for out-of-state individuals who are needed for trial. Witness Management serves as a liaison with the State Attorney's Office, Public Defender, law enforcement, victims and witnesses.

Objectives

Minimize cost of appearance and mileage fees by keeping victims and witnesses updated on the status of cases.

Purchase the best government rate on airline tickets while making travel arrangements for out-of-state witnesses, in turn saving costs for the county.

Issue subpoenas for trial only once and ensure that witnesses maintain phone contact throughout the pending case, instead of reissuing subpoenas monthly.

Performance Measures

	FY 00/01 Actual	FY 01/02 Estimated	FY 02/03 Goal
Subpoenas issued	14,651	21,069	22,000
Subpoenas returned in mail as undeliverable	1,898	2,268	2,300
Subpoenaed witnesses put on standby	26,437	26,050	26,200
Witness letters	36,444	43,378	44,000
Dept. Of Corrections letters to victims/witness providing notification of the sentence of defendant	302	391	425
Subpoenaed witnesses that actually go to trial	545	711	800
Subpoenaed witnesses called off	60,772	68,023	69,000

Department: **COMMUNITY SERVICES**

Seminole County

Division:

Section: **WITNESS MANAGEMENT**

FY 2002/03

	2000/01 Actual Expenditures	2001/02 Adopted Budget	2002/03 Adopted Budget	% Change 2002/03 over 2001/02
EXPENDITURES:				
Personal Services	123,776	138,713	147,957	6.7%
Operating Services	1,783	1,566	1,917	22.4%
Capital Outlay	0	0	0	
Debt Service	0	0	0	
Grants and Aid	0	0	0	
Reserves/Transfers	0	0	0	
Subtotal Operating	125,559	140,279	149,874	6.8%
Capital Improvements	0	0	0	
TOTAL EXPENDITURES	125,559	140,279	149,874	6.8%
FUNDING SOURCE(S)				
General Fund	125,559	140,279	149,874	6.8%
TOTAL FUNDING SOURCE(S)	125,559	140,279	149,874	6.8%
Full Time Positions	4	4	4	
Part-Time Positions	0	0	0	

New Programs and Highlights for Fiscal Year 2002/03

Capital Improvements	2002-03	2003-04	2004-05	2005-06	2006-07
Total Project Cost	0	0	0	0	0
Total Operating Impact	0	0	0	0	0

Mission

To provide assistance to low-income residents of Seminole County who are facing crisis in order that they may maintain self-sufficiency.

Business Strategy

The division is responsible for providing emergency financial assistance to eligible clients through County general revenue funds and a variety of grant programs. Services include the provision of limited medical (including vision, dental, and prescription), housing (rent and utility) and food assistance to residents. The division monitors mandated County medical assistance funding, funding for hospital care for the indigent, transportation to the state TB hospital in Lantana, and burial for the indigent. The division also provides leadership to drug abuse and violence prevention efforts through coordination of federal Anti-Drug Abuse Formula Grant projects and County drug abuse trust funds. In addition, the division provides direct monitoring for the County's Community Service Agency Grant Program.

Objectives

Coordinate the development and implementation of BCC approved drug abuse and emergency financial assistance grant programs.

Educate the community in drug abuse/violence prevention through seminars/classroom presentations, development and distribution of informational brochures.

Provide leadership to County and district efforts which seek to reduce the incidence of drug abuse, violence, homelessness, and unaddressed health needs by participating in area councils, committees, and task forces.

Coordinate BCC "Community Service Agency" grant process and monitor the approved awards.

Performance Measures

	FY 00/01 Actuals	FY 01/02 Estimated	FY 02/03 Goal
Clients assisted in meeting medical needs	780	738	800
Clients assisted in retaining home	456	530	550
Indigent burials	12	16	12
Clients assisted with child care	34	36	40
Contracts and grants monitored	27	28	28
Number of applications received	2,300	2,600	2,500
Percent of applicants approved	80%	78%	85%
Client services cost per month	\$20.28	\$19.50	\$19.50

Department: COMMUNITY SERVICES
Division: COMMUNITY ASSISTANCE
Section:

Seminole County

FY 2002/03

	2000/01 Actual Expenditures	2001/02 Adopted Budget	2002/03 Adopted Budget	% Change 2002/03 over 2001/02
EXPENDITURES:				
Personal Services	277,831	302,153	318,831	5.5%
Operating Services	133,385	147,109	147,903	0.5%
Capital Outlay	0	0	0	
Debt Service	0	0	0	
Grants and Aid	0	0	0	
Reserves/Transfers	0	0	0	
Subtotal Operating	411,216	449,262	466,734	3.9%
Capital Improvements	0	0	0	
TOTAL EXPENDITURES	411,216	449,262	466,734	3.9%
FUNDING SOURCE(S)				
General Fund	411,216	449,262	466,734	3.9%
TOTAL FUNDING SOURCE(S)	411,216	449,262	466,734	3.9%
Full Time Positions	6	6	6	
Part-Time Positions	0	0	0	

New Programs and Highlights for Fiscal Year 2002/03

Budgeted Emergency Service Expenses for the residents of Seminole County-Dental (\$32,000), Food Vouchers (\$2,000), Medical (\$30,000), Rent/Utility Assistance (\$72,000)

136,000

Capital Improvements	2002-03	2003-04	2004-05	2005-06	2006-07
Total Project Cost	0	0	0	0	0
Total Operating Impact	0	0	0	0	0